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Minutes of the meeting of the **SOUTH KENT COAST HEALTH AND WELLBEING BOARD** held at the Council Offices, Whitfield on Tuesday, 29 April 2014 at 3.00 pm.

Present:

Chairman: Councillor P A Watkins

Board: Dr J Chaudhuri
Councillor S S Chandler
Ms K Benbow
Councillor P G Heath
Ms J Perfect
Councillor J Hollingsbee
Ms J Mookherjee
Councillor G Lymer
Ms P Parker (In place of Mr M Lobban)
Mr D Reid (In place of Mr S Inett)

Officers: Chief Executive
Head of Leadership Support
Leadership Support Officer
Team Leader – Democratic Support

73 ELECTION OF A CHAIRMAN

It was proposed by Councillor J Hollingsbee, duly seconded and in the absence of any other nominations it was

RESOLVED: That Councillor P A Watkins be elected Chairman for the ensuing year 2014/15.

74 APPOINTMENT OF A VICE-CHAIRMAN

It was proposed by Councillor J Hollingsbee, duly seconded and in the absence of any other nominations it was

RESOLVED: That Dr J Chaudhuri be appointed Vice-Chairman for the ensuing year 2014/15.

75 APOLOGIES

Apologies for absence were received from Mr S Inett (Healthwatch Kent), Mr M Lobban (Kent County Council) and Councillor M Lyons (Shepway District Council).

76 APPOINTMENT OF SUBSTITUTE MEMBERS

In accordance with the Terms of Reference, Mr D Reid and Ms P Parker had been appointed as substitute members for Mr S Inett (Healthwatch Kent) and Mr M Lobban (Kent County Council) respectively.

77 DECLARATIONS OF INTEREST

There were no declarations of interest from members of the Board.

78 MINUTES

It was agreed that the Minutes of the Board meetings held on 11 February 2014 and 18 March 2014 be approved as a correct record and signed by the Chairman.

79 MATTERS RAISED ON NOTICE BY MEMBERS OF THE BOARD

There were no items to be considered.

80 INTEGRATED COMMISSIONING GROUP UPDATE - TERMS OF REFERENCE

Mrs M Farrow presented the report on the proposed Terms of Reference for the Integrated Commissioning Group.

The Board discussed the governance arrangements of the group and the importance of it tackling historic structural issues as part of its remit.

RESOLVED: That the Terms of Reference be agreed and adopted.

81 INTEGRATED COMMISSIONING GROUP UPDATE - INTERMEDIATE CARE PROJECT (6 MONTH PROGRESS REVIEW)

Dr J Chaudhuri provided an update on Integrated Commissioning Group's Intermediate Care Project. The update provided a review of the first 6 months of the project and set out the objectives for the next 6-8 months.

The Board was advised that an additional 80 intermediate care beds were provided for the winter months, of which 20 were in the South Kent Coast CCG area. These beds were used as 'step down' beds to release beds in hospitals. As part of the evaluation of the use of the beds the level of readmission to hospital was being investigated.

The Group wanted to see intermediate care beds used more appropriately with a split on a 60/40 basis between step-up/step-down beds to tackle bed blocking in both the hospital and community sectors and as part of this the issue of inappropriate referrals was acknowledged to be an issue.

The importance of the links between intermediate care beds and other out-of-hospital care plans such as the accommodation strategy and independent living was emphasised and it was acknowledged that further work needed to be undertaken in respect of this as part of the project. The benefit of improved information sharing between the acute and primary care sectors in caring for the patient as a whole and not on the basis of individual conditions was acknowledged.

RESOLVED: That the update be noted.

82 SOUTH KENT COAST CLINICAL COMMISSIONING GROUP OPERATIONAL STRATEGY 2014-19

Ms K Benbow presented the draft South Kent Coast Clinical Commissioning Group Operational Strategy 2014-19.

The Board was informed that in assessing the health needs of the South Kent Coast CCG area, six key issues had been identified that the strategies and plans of the CCG would seek to address. These were:

- Tackling health inequalities
- Improving the management of Long Term Conditions
- Urgent Care – Avoiding unnecessary admission to hospital
- Improving mental health and wellbeing (including ‘Parity of Esteem’ by which physical and mental health are valued equally)
- Supporting children and families
- Prevention of illness

As part of this investment would be realigned to be a rebalancing between services provided in hospital and those outside of hospital. Multi-agency co-operation was identified as a significant factor in delivering this rebalancing.

In considering the progress made by the South Kent Coast CCG over the last year, the embedded principle of partnership working between organisations had been of great assistance.

RESOLVED: (a) That the Strategy be noted and endorsed.

- (b) That an update on the progress of the South Kent Coast Clinical Commissioning Group over its first year of operation be submitted to a future meeting.

83 CHILD AND ADOLESCENT MENTAL HEALTH SERVICES: CURRENT PROVISION IN SOUTH KENT COAST

The Board discussed the provision and commissioning arrangements for Children and Adolescent Mental Health Services (CAMHS). The importance of looking at CAMHS in the context of the ‘whole system’ was highlighted and in particular improving the co-ordination with schools and academies.

RESOLVED: That a report on the current provision of Child and Adolescent Mental Health Services be submitted to a future meeting.

84 DRAFT SOUTH KENT COAST HEALTH AND WELLBEING STRATEGY

The Board was informed that the strategy, which was developed based on the Kent Joint Strategic Needs Assessment (JSNA) and local health profiles, aimed to address the current and future health and wellbeing needs of residents in the South Kent Coast area.

The Strategy identified six core issues from the Kent JSNA for local residents as followed:

- Tackling Health Inequalities
- Urgent Care: Avoiding Unnecessary Admissions To Hospital
- Supporting Children And Families
- Prevention Of Illness
- Improving Long Term Conditions
- Improving Mental Health And Wellbeing

The Strategy represented a commitment by the partner organisations to work to achieve the proposed outcomes over the next five years. It also formed part of the Board’s communication and engagement with the public.

RESOLVED: That the Strategy be approved.

85 CHILDREN'S OPERATIONAL GROUP UPDATE

Councillor S S Chandler gave an update on the Children's Operational Group (COG).

The Board was advised that Kent County Council had agreed that the COGs would operate on the same boundaries as the Clinical Commissioning Groups (CCG). The COG for the South Kent Coast CCG area would have two sub-groups aligned to the district council areas and troubled families groups.

RESOLVED: that the update be noted.

86 URGENT BUSINESS ITEMS

There were no items of urgent business.

The meeting ended at 4.32 pm.